



**New York State
Developmental Disabilities
Planning Council**

George E. Fertal, Sr.
Chairperson

Rose Marie Toscano
Vice-Chairperson

Sheila M. Carey
Executive Director

**155 Washington Avenue
Second Floor
Albany, NY 12210**

**1-800-395-3372 (VOICE/TDD)
518-486-7505 (VOICE)
518-402-3505 (FAX)**

Internet:

<http://www.ddpc.state.ny.us>

Email:

ddpc@ddpc.state.ny.us



Great Seal of the State of New York

**New York State
Developmental Disabilities
Planning Council**

***Annual
Report
2009***

10-01-08 / 09-30-09

**The
New York State
Developmental Disabilities Planning Council
(DDPC)**

is a federally funded state agency.

The **DDPC** is responsible for developing new ways to improve the delivery of supports and services to New Yorkers with developmental disabilities and their families. The Council focuses on increasing the opportunities for consumers to become more involved in the community, secure education, employment and housing.

The **DDPC** affects positive systems change through grant programs that fund such activities as:

- *Demonstration programs*
- *Training for all families and staff*
- *Outreach to un-served / underserved populations*
 - *Support to communities*
- *Interagency collaboration and coordination*
 - *Systems design and redesign*

To a large extent, **DDPC** programs are developed in direct response to the concerns and ideas voiced by consumers, families, services providers, policymakers and other professionals.

George E. Fertal, Sr.

Chairperson

Rose Marie Toscano

Vice-Chairperson

Aldea LaParr

Consumer Caucus Chairperson

Sheila M. Carey

Executive Director

New York State DDPC Members

George E. Fertal, Sr., *Chairperson*

Consumer Member

Rose Marie Toscano, *Vice-Chairperson*

Consumer Member

Michelle Appleby

Consumer Member

Ansley Bacon, Ph.D.

Director, University Centers for Excellence Member

Hon. Michael J. Burgess

Director, NYS Office for the Aging

Hon. Dr. Richard F. Daines, M.D.

Commissioner, NYS Department of Health

Patricia Edelstein

Consumer Member

Virginia M. Ellis

Consumer Member

Hon. Brian S. Fischer

Commissioner, NYS Department of Corrections

Janice A. Fitzgerald

Non-Governmental Agency Member

Tamelia Laquana Fritz

Consumer Member

Hon. Stanley Gee

Acting Commissioner, NYS Department of Transportation

Shirley Goddard

Consumer Member

Open

*Commissioner, NYS Office of Temporary
and Disability Assistance*

Kevin Kennedy

Consumer Member

Aldea LaParr

Consumer Member

Hon. Brian Lawlor

*Acting Commissioner, NYS Division of Housing
and Community Renewal*

Continued...

New York State DDPC Members...continued

Barbara Levitz	<i>Consumer Member</i>
Lawrence Lieberman	<i>Consumer Member</i>
Jane G. Lynch	<i>Chief Operating Officer, NYS Commission on Quality of Care and Advocacy for Persons with Disabilities</i>
Robert W. Marion, M.D.	<i>Director, University Centers for Excellence Member</i>
Wendy P. Orzel	<i>Consumer Member</i>
Rain Rippel	<i>Consumer Member</i>
Hon. Diana Jones Ritter	<i>Commissioner, NYS Office of Mental Retardation and Developmental Disabilities</i>
Anne L. Scherff	<i>Consumer Member</i>
Beatrice Schmidt	<i>Consumer Member</i>
Hon. David M. Steiner	<i>Commissioner, NYS Education Department</i>
Stephen B. Sulkes, M.D.	<i>Director, University Centers for Excellence Member</i>
Patricia Washburn	<i>Consumer Member</i>

A message from the...

Chairperson and Executive Director

...of the

New York State Developmental Disabilities Planning Council

On behalf of the membership and staff of the **New York State Developmental Disabilities Planning Council (DDPC)**, we are pleased to present to you the DDPC Annual Report for federal fiscal year (FFY) 2009.

2009 marks the third year of our *2007-2011 Five-Year State Plan*. The **DDPC**, in conjunction with our grantees, have vigorously addressed achieving the objectives that comprise the *2007-2011 Five-Year State Plan*. We are proud of our many accomplishments. **We are proud that the DDPC is recognized as a national leader amongst our counterparts.** The 2009 Annual Report gives you the opportunity to review those accomplishments.

Each year, the **DDPC** moves forward in achieving the goals that our *2007-2011 State Plan* has put forth. Each of these goals is constantly reviewed by our membership and staff and adjusted to reflect the changing environment of New York State and the nation. Most importantly, the resulting goals are reflective of the changing needs and requirements of New Yorkers with developmental disabilities and their families.

Included in this 2009 Annual Report is a review of the DDPC Tracking Portfolios which monitors progress toward meeting our goals and objectives. We would also like to share with you several exceptional accomplishments of the DDPC for 2009 that reflect our grantee efforts in bringing these programs to fruition.

Continued...

A message from the...

Chairperson and Executive Director *(Continued)*

The year 2009 marks the 38th anniversary of State Councils on Developmental Disabilities and the 1970 reauthorization of the Developmental Disabilities Assistance and Bill of Rights Act (DD Act). Originally authorized in 1963, the DD Act was reauthorized in 1970 and every several years until its most recent reauthorization which was enacted on October 30, 2000. The next Congressional reauthorization is scheduled for the 111th Congress. The DD Act has always focused on the needs of an estimated 4 million individuals with developmental disabilities living in the United States and its territories.

For New Yorkers with developmental disabilities and all Americans with developmental disabilities the DD Act has helped to convert an institutional service system to a community based service system with more work yet to be done as self-directed services become more prominent. Collectively, we must channel our efforts towards the successful re-authorization and we will be asking you to assist in that effort.

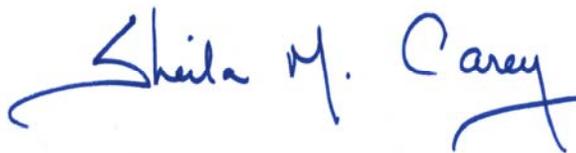
As we look ahead to 2010 we all are still facing a global economic crisis that has affected each of us in many ways. We constantly review of all our programs to ensure that all New Yorkers with developmental disabilities and their families continue to be recognized for all that they have done and continue to do and not be penalized by the economic environment.

We welcome your input, your suggestions, and your assistance.

Sincerely yours,



George E. Fertal, Sr.
Chairperson



Sheila M. Carey
Executive Director

Facts & Figures

Concerning...

2009 New York State DDPC Funded Programs

Creating a World of Change

...for
New Yorkers
with developmental disabilities
and their families.

With \$4,353,557 the DDPC did the following...

- **5,780...Individuals / Families Served**
- **325...Programs / Policies Created**
- **\$7,818,394...Was leveraged**
- **\$3,278,478...Grantee Matching Funds**
- **21,603...People Involved in DDPC Funded Training**
- **4,846...People Active in Advocacy & Change Efforts***
- **515,482...Members of the General Public Reached**
- **461...Products Developed**
- **442...Products Distributed to Policymakers**
- **310,975...Products Distributed to general public**

**People engaged in a variety of activities with the intent to change the way services and supports are planned, provided and funded.*

DDPC Grantees in 2009

- **Access to Independence**
- **Adirondack ARC**
- **AIM Independent Living Center**
- **American College of Obstetricians and Gynecologists / District II**
- **ARISE Child & Family Services**
- **Best Buddies New York, Inc.**
- **Boys and Girls Clubs of Northtowns**
- **Center for Disability Services**
- **Consortium on Innovative Practices**
- **Cornell University**
- **DD Alliance of Western New York**
- **Elmhurst Hospital Center**
- **Families Together in New York State**
- **FEGS**
- **Franklin County Public Transportation**
- **Genesee ARC**
- **Health Research, Inc. (HRI) / Council on Graduate Medical Education**
- **Hospice and Palliative Care Association**
- **Institute for Urban Family Health, Inc.**
- **Learning Disabilities Association of New York State**
- **Life's WORC**
- **Montefiore Medical Center**
- **New Alternatives for Children**
- **New York City Department of Health & Mental Hygiene**
- **New York Medical College Department of Pediatrics**
- **NYS Association of Community and Residential Agencies**
- **NYS Office of Mental Retardation and Developmental Disabilities**

DDPC Grantees 2009

(continued...)

- **New York State Citizens' Coalition for Children**
- **North Country Center for Independence**
- **Oswego County Opportunities**
- **Resource Center Independent Living**
- **Rockland Independent Living Center**
- **Self-Advocacy Association of New York State**
- **South Nassau Communities Hospital**
- **St. Mary's Hospital for Children**
- **Sunmount Developmental Disabilities Service Office**
- **State University of New York Cortland**
- **State University of New York Upstate Medical University**
- **Support Center for Nonprofit Management**
- **Town of Islip Youth Bureau**
- **United Cerebral Palsy of New York City, Inc.**
- **University of Rochester Medical Center**
- **Westchester Disabled On the Move**
- **Westchester Independent Living Center**
- **Western New York ILP**
- **Wildwood Programs**



Great Seal of the State of New York

**New York State
Developmental Disabilities
Planning Council**

Mission Statement

The New York State Developmental Disabilities Planning Council (DDPC) in collaboration with individuals with developmental disabilities, their families, caregivers and policymakers provides capacity building by promoting policies, plans and best practices that:

- **Affirm the dignity, value, respect, contribution and worth of all New Yorkers with developmental disabilities.**
- **Support full participation of people with disabilities in society.**
 - **Uphold equality and self-determination for all.**
- **Promote access to research and information needed for informed decision making.**
- **Convene individuals with disabilities, family members, service providers and others to learn from each other to promote promising system changes.**

A Few Of Our Success Stories In 2009

~

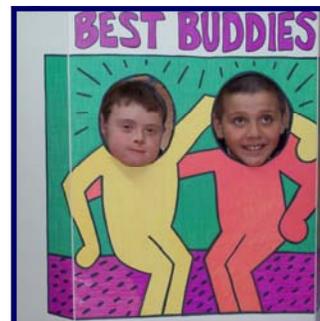
• Best Buddies New York – The benefits of inclusion

In 2006, Best Buddies New York received funding from the New York State Developmental Disabilities Planning Council (DDPC) to start the Best Buddies New York Middle School Socialization Initiative (MSSI). The MSSI matches students with and without disabilities in one-to-one friendships. Best Buddies requires that new friends contact each other once per week and that they meet at least twice per month for a social activity or that students participate in group event.

The DDPC provided \$100,000 per year for three years to support the project's activities. Funds were used develop inclusive socialization programs for middle-school aged youth with intellectual and developmental disabilities (IDD) throughout 36 chapters. The success of this project is captured in the following comments from peer buddies:

“I will never laugh at anyone again just because they are different from me and because their difference makes me uncomfortable. My buddy is one of the coolest people I've ever met. I was at lunch the other day and some of my friends that aren't in Best Buddies started making fun of a student with IDD because he dropped his tray. I got really upset. I told them to knock it off – that they've done stuff like that before. They couldn't believe it when I got up and went over to help him. But I couldn't stand it – he was standing there all alone. After I got up, one of my friends that was just making fun of him got up and joined me. He helped me clean up the food that he dropped.”

“I wanted to be more aware, and I am now because now I understand the challenges others face in life. I have a great respect for people who are unique and believe others should as well.”



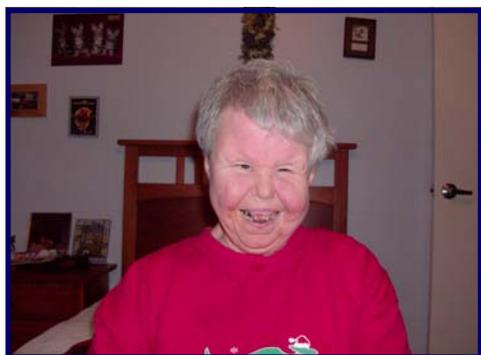
“A picture is worth a thousand words.” Several Best Buddies moments to share.

• Inclusive Faith Congregations

In the Summer of 2009, Marje (and her legal guardian Mary) wanted to find a church that she could attend near her home. Through the Individualized Service Plan process, they were able to identify this goal and began to work on this as a valued outcome. The Spirit Project Coordinator organized an introductory meeting at the Eastern Hills Bible church and, at that meeting, they were able to identify an individual to act as the Spiritual Inclusion Partner (SIP). The SIP is typically a person in the congregation who agrees to introduce and support the individual in becoming an active member of the spiritual community. Marilyn (the SIP) had no experience with people with developmental disabilities but had the right heart. While describing her volunteer role, Marilyn became uncertain about this prospect as she was a bit laid back and did not know many people she could introduce her to. We assured her that Marje's outgoing personality, love for others, and helpful nature would likely have her introducing folks to Marilyn. Two minutes later, Marje greeted someone walking by with: "Hi, I'm Marje, what's your name?" We all smiled assuredly at one another.

Mary joined them at the service for the next few weeks to better acquaint Marje and Marilyn and help this new relationship unfold comfortably. Marilyn and Marje have attended Sunday service together for the past six weeks and a great friendship has ensued. They've even gone for ice cream on a week day. Marilyn indicated that their time together has enhanced her comfort level, and, indeed, Marje has introduced her to many people during the coffee hour after service.

We all met for Marje's six month review the end of January, and her house manager and staff indicated a new contentment for Marje since having the opportunity to express her spirituality. She is more calm, says "amen" after her evening prayer, and asks staff for her money to "put in the collection plate" the night before service. We are now helping Marje to plan for future bible studies, along with some of her room-mates.



"Hi, I'm Marje, what's your name?"

• Project SEARCH - Institute for Innovative Transition

The University of Rochester's Institute for Innovative Transition commenced the Project SEARCH program with 12 students at the University of Rochester's Golisano Children's Hospital. The hospital provided space for classroom instruction and the internship. Their education partners, the Rochester City School District and the Monroe 2-Orleans BOCES identified students for the program. For five days a week, students learned job readiness skills in the classroom for two hours. The rest of the day was devoted to developing those skills in an unpaid internship with assistance from a job coach provided by the Arc of Monroe County. Students will rotate through three internships during their year in the program. Expansion into the City of Rochester next fall will allow another group of 12 students to take advantage of the innovative opportunities Project SEARCH provides. The City of Rochester will provide classroom space for the program and will offer internships across a broad range of government departments.



Joe Donato
Project SEARCH Student
Golisano Children's Hospital
Rochester, NY



Grace Barley
Project SEARCH Student
Golisano Children's Hospital
Rochester, NY



Travis Lewis
Project SEARCH Student
Golisano Children's Hospital
Rochester, NY



Great Seal of the State of New York

**New York State
Developmental Disabilities
Planning Council**

2009 Annual Report

**For The 3rd Year
Of The 2007-2011 Five Year State Plan**

A Sampling of the...

Tracking Portfolio Review

By

Area of Emphasis

What are Tracking Portfolios?

Tracking Portfolios are investment tools to monitor and evaluate progress in target program areas. Originating from the field of finance, tracking portfolios provide a strategic focus for organizations to manage multiple grants, achieve program goals, and improve the process and outcome of program activities.

Employment

Goal: Reduce the unemployment rate and improve the relative employment/unemployment standing of adults with developmental disabilities when compared to the general public.

Goal Achievement:

The Peer Mentoring and Employment grant assisted 115 individuals into employment and enrolled 417 individuals in One-Stop employment centers. In 2009 the DDPC participated in Start-Up NY by facilitating self-employment policies and practices. Youth Leadership grant activity came to an end in 2009 and while the focus of this project was on leadership skills, 19 youth entered employment.

Project SEARCH is a program that helps young adults with developmental disabilities obtain employment by giving them the skills necessary to be successful in their new job through a hands-on training approach. In 2009 the DDPC worked with Project Search and Project NOW to create employer based training opportunities.

The DDPC also participated in the Most Integrated Setting Coordinating Council (MISCC) Employment Committee which is focusing on 5 areas: increasing access to employment services; data and funding analysis; work incentives planning; employer focused strategies, and public sector employment.

The DDPC is continuing to support the Office of Mental Retardation and Developmental Disabilities in their Employment First agenda and activities.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/employment/employment_main.htm

Children's Services

Goal: Increase programmatic responsiveness and inclusion of children with developmental disabilities in education, early intervention, and child care programs.

Goal Achievement:

Due to the efforts of the Special Education Taskforce, 701 people were trained on inclusive education. The Special Education Taskforce & Inclusion Conference promoted advocacy, mentoring, training & collaboration in Upstate NY. The Taskforce addressed the lack of trained special education advocates by hosting training & mentor meetings. Over 500 individuals attended task force meetings/activities in 2009.

DDPC's involvement with the New York State Afterschool Network (NYSAN) has resulted in two specific improvements in afterschool policy in 2009. One improvement includes a focus on afterschool activities and summer programs to help ease high school dropout rates. The second improvement involved the DDPC providing information on inclusion to NYSAN which was then used to revise the tool used by NYSAN to assess their programs.

The DDPC continued to work on Foster and Adoptive supports. At the end of 2009, work in this area led to 390 families being trained on various topics related to adoption and foster care and over 200 families received support from an established "parent support network."

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/childrens_services/childrens_ser_main.htm

Health

Goal: Expand appropriate and quality health care and related services available to children and adults with developmental disabilities.

Goal Achievement:

The area of Health had multiple projects and much activity in 2009. DDPC efforts in the area of training for nurses on developmental disabilities and aging led to the training of approximately 670 health care professionals.

Notepads were developed from a survey given to over 200 individuals with disabilities and their family members. The survey asked individuals to provide innovative ideas on how to make medical/dental visits less stressful. The top ten results in two categories (“what we need from doctors” and “what we can do for ourselves”) were printed on notepads that individuals and doctors can use during visits. About 5,000 copies of the notepads have been distributed.

Telemedicine grant work continued in 2009 with a Telemedicine Demonstration in which 25 people participated. A research profile has been developed and staff, families, and individuals with disabilities have been trained on the equipment.

At the end of 2009, 737 individuals with disabilities and 567 medical personnel have been served/trained by Phase II and III of the Parent Partners in Health Education (PPHE) curricula.

In early 2010, the DDPC will release a request for proposals to develop, conduct, and evaluate a statewide disability awareness and sensitivity training for first responders (fire, police, and EMT’s).

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/health/health_main.htm

Housing

Goal: Increase the housing and support options available to adults with developmental disabilities.

Goal Achievement:

Through the NYC Resource Consortium, 27 individuals were assisted to maintain or obtain community living. The consortium also established a model with the Office of Mental Retardation and Developmental Disabilities (OMRDD) for state and voluntary collaboration on planning individualized services and supports for individuals with disabilities in New York.

Grant activity under the Nursing Home Waiver and Money Follows the Person resulted in over 300 people receiving waiver support with over 60 transitioning from a nursing home setting.

The NYS Housing Registry is listing close to 1,000 landlords in their online database and have received almost 1/4 million searches on their website in 2009. The registry helps individuals with disabilities locate accessible and affordable housing in the geographic location of their choosing. More information on the registry can be found at <http://www.nyhousingsearch.gov>

In 2009, Shared Living created a forum to facilitate dialogue from across New York State which will help identify next steps for the DDPC. In addition to this step, more than 300 individuals were provided with advocacy opportunities related to shared living.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/housing/housing_main.htm

Transportation

Goal: Decrease transportation-related barriers to participation in employment and community life.

Goal Achievement:

In 2009, the DDPC assisted more than 12,000 individuals in improving their access to transportation. Three DDPC grants in the area of transportation assisted in matching over 60 individuals with transportation that would improve their access to employment opportunities.

The MISCC Transportation Committee supported multiple interagency efforts to improve transportation for individuals with disabilities in 2009. One of these efforts included the DDPC working with the Department of Transportation to address barriers to improved public and paratransit (flexible transportation). This particular effort also focuses on the concept of county/regionally based mobility managers.

For more information: http://www.ddpc.state.ny.us/pag_tracking_portfolio/transportation/transportation_main.htm

Quality Assurance - Protective/Preventive Services

Goal: Increase the number of children and adults with developmental disabilities who live in permanent family situations.

Goal Achievement:

The NYS Education Department (SED) has established 18 Literacy Zone programs to ensure individuals have an equal opportunity to learn literacy skills. The DDPC will demonstrate ways that Literacy Zones can effectively assist individuals and families with developmental disabilities in the coming year.

DDPC distributed the ESCAPE abuse prevention curriculum throughout 2009 and will continue to do so in 2010. ESCAPE stands for Effective Strategy-based Curriculum for Abuse Prevention and Empowerment.

An addiction treatment project aimed at assisting more than 20 individuals is in progress. In 2009, a curriculum was developed and provided to OASAS Addiction Treatment Center staff. This project is a collaboration with the NYC Department of Health and Mental Hygiene, the Association for the Help of Retarded Children of NYC, the Office of Alcoholism and Substance Abuse Services, and the NYS Office of Mental Retardation and Developmental Disabilities.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/protective_preventive_services/prot_preven_serv_main.htm

Quality Assurance - Advocacy and Leadership

Goal: Develop strong, cohesive developmental disabilities advocacy networking in New York State.

Goal Achievement:

The NYS Disabilities Advocacy Association & Network (NYSDAAN) was one of many projects in the area of advocacy and leadership this year. In 2009, 765 people benefited from NYSDAAN activities including 129 individuals with disabilities, 136 families, and 500 service providers. 20 individuals are active in leadership, advocacy, and self-determination due to the efforts of NYSDAAN.

Youth Leadership activity continued in 2009 with over 370 youth participated in leadership activities. 100 of the participating individuals are engaged in community based activities. This project has been working in collaboration with the NYS Youth Power Self-Advocacy initiative.

The Everyday Heroes grant has seen significant activity in 2009 with over 95 direct support professionals assisting 200 individuals with disabilities in developing new inclusive community opportunities to improve their quality of life.

In 2009, the DDPC funded the first gathering of a formal sibling network in NYS which brought siblings of individuals with disabilities together for a conference.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/advocacy_leadership/advoc_lead_main.htm

Quality Assurance - Workforce

Goal: Increase the quantity and quality of individuals involved in the developmental disabilities workforce.

Goal Achievement:

Activity in the area of workforce issues in 2009 included Hospice training which provided technical assistance to more than 300 service providers and 870 individuals. Among those served through this hospice training activity were residential and day staff, Hospice care workers, families, and individuals with disabilities.

In 2009, work continued on the Direct Support Professionals Advisory Board which is focused on issues related to the workforce. Several policies and approaches were revised in 2009. The Advisory Board supported more than 7 initiatives aimed at improving the quality of and sustainability of direct care staff in both state and voluntary workforce sectors. While progress was made this year, work will continue in 2010.

The Everyday Heroes program, which is designed to highlight the remarkable impact direct support professionals have on the lives of individuals with disabilities, helped approximately 100 direct support professionals develop leadership and inclusion skills.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/workforce/workforce_main.htm

Quality Assurance - Self-Determination

Goal: Increase service system reliance on self-determination processes and person-centered planning.

Goal Achievement:

Person Centered Planning in State Prisons activity continued in 2009 with Phase 2 of the project. Phase 1 dealt with prisoners while they were within the prison system until their release, while Phase 2 focuses on prisoners once they are released from the prison system to reduce recidivism. At the end of 2009, the DDPC was working with the NYS Department of Correctional Services, the Office of Mental Retardation and Developmental Disabilities, and the Division of Parole on devising a concept paper for next steps with this project. Person centered planning had additional activity related to the foster care system. The DDPC is working with the NYS Office of Children and Family Services to devise a concept paper. Both person center planning projects will continue in 2010.

The DDPC self-determination grant with the Self Advocacy Association of New York State (SANYS) expanded (and continued) trainings like “We Have Choices” and “Beyond Choices” and continued work with the Think Tank. SANYS also supported the participation of self-advocate leaders in meetings to promote self-determination and self-direction in 2009.

Under the work of the Office of Mental Retardation and Developmental Disabilities Transformational Agenda, which OMRDD suggests is aimed toward a “more person-centered, self-directed, and sustainable future,” more than 400 people are receiving self-determination services.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/self_determination/self_deter_main.htm

Community Supports - Un/Under-Served Populations

Goal: Increase community capacity to include and serve children and adults with developmental disabilities from under-served populations.

Goal Achievement:

Project LEARN is a collaboration with the Brain Injury Association of NYS (BIANYS) aimed at helping families and school staff meet the challenges that may be present at home and at school with children with brain injuries or other neurological issues. In 2009, the DDPC and BIANYS developed a comprehensive system to support students and ensure that they experience inclusion in the school system.

DDPC worked on the development of the Direct Support Professionals Alliance of New York State (DSPANYS), which is a project undertaken by the DDPC to establish a NYS chapter of the National Alliance of Direct Support Professionals. The idea behind DSPANYS is that by supporting direct support professionals one can improve the experience of the individuals they serve.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/underserved_population/und_pop_main.htm

Community Supports - Community Participation

Goal: Improve quality of life and community participation for children and adults with developmental disabilities, including participation in recreational, social and leisure activities.

Goal Achievement:

Congregational Inclusion is a project aimed at allowing individuals with disabilities the opportunity to choose and then participate in the congregation of their choosing. In 2009, 25 individuals with developmental disabilities began pursuing participation in a congregation of their choice based on their experience with the project.

Grant activity under the area of Aging in Community progressed this year as video training materials were developed. Once development of this video training is complete, the product will be shared with the Office of Mental Retardation and Developmental Disabilities and the NYS Office for the Aging.

The Best Buddies Middle School Socialization Project concluded in September 2009. The funds provided by DDPC for this project supported the development of inclusive socialization programs for middle-school aged youth with intellectual and developmental disabilities through 36 chapters across the state. Best Buddies matches students with disabilities with students without disabilities (peer buddies) in one-to-one friendships. In the 2008-2009 school year, 796 students were engaged in best buddies chapters.

Through activity related to the Inclusive Recreation grant with SUNY Cortland 393 people attended Inclusion U in 2009. Because of their training through Inclusion U, 377 of those individuals submitted their final exams and are now certified inclusivity assessors. These individuals can now assist in the evaluation of inclusive recreation sites for the New York State Inclusive Recreation Resource Center which can be found at <http://www.nysirrc.org>.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/community_participation/community_part_main.htm

Cross Cutting

Goal: Assure that the service needs and quality of life for children and adults with developmental disabilities and their families are considered in policy and practice.

Goal Achievement:

Under the area of Cross Cutting, the DDPC worked to ensure that individuals with disabilities and their families had the opportunity to attend conferences and events on topics related to their lives and decisions. The DDPC was able to assist in aiding 34 conference programs obtain funding in 2009. Through conference programs and other events, 17,848 individuals were able to attend DDPC-funded events in the last year.

The DDPC Publications Funding Program is another area that falls under Cross Cutting with the intent to provide individuals access to information that is consistent with DDPC State Plan objectives. In 2009, the DDPC was able to fund all publication funding requests received.

In 2009, the DDPC focused on some areas identified as “emerging issues.” First responder training is being developed by DDPC as one method of meeting needs identified as emerging issues. In 2010, the DDPC will continue to work on first responder training, emergency preparedness, and post secondary education issues.

The DDPC has many subscribers to the DDPC Monthly Update (a monthly electronic newsletter focused on disability issues in New York State). However, exact measurement of how many individuals are receiving the Monthly Update is difficult to determine because of e-mail forwarding of the materials.

For more information: http://www.ddpc.state.ny.us/pages/tracking_portfolio/emerging_issues_community_education/emerging_issues_main.htm

A Sampling of DDPC Projects

in

2009

~

Abuse Prevention & Decision Making

As an adaptation to the *ESCAPE (Effective Strategy-Based Curriculum for Abuse Prevention and Empowerment)* curriculum, Teacher's College of Columbia University has developed an ESCAPE DVD abuse prevention training package for use by trainers with self-advocates. In addition to developing a training DVD for adults with DD, the project is providing technical assistance to community organizations using this curriculum and is also evaluating the effectiveness of the DVD. To obtain a free copy of the training package, contact the DDPC.

Addiction Treatment

The DDPC is funding a grant with the NY City Department of Health & Mental Hygiene (NYCDHMH) to demonstrate the effectiveness of a Sobriety Community Linkages Coordinator in effectively bridging the DD and addiction treatment systems in NYC. The grant is working with the AHRC-NYC clinical services staff to support individuals needed assistance to successfully benefit from the OASAS Addiction Treatment Center programs and successful aftercare in maintaining substance free living. The project is hoping to effectively assist 12 people.

Aging & Developmental Disabilities

The DDPC remains actively involved in several activities that address issues related to services and supports for older individuals and their caregivers, including collaboration with the NYS Office for the Aging (NYSOFA), the Governor's Family Caregivers Council and the KinCare Coalition lead by AARP, which focuses in particular on grandparents raising children with

disabilities. Information and resources funded under aging initiatives by the DDPC are also available at the SUNY Albany Center for Excellence in Aging Services at www.albany.edu/aging . The DDPC is also participating in the OMRDD Commissioner's Task Force on Aging & DD, as well as the Geriatric & DD Nurse Training Program administered by the Rehabilitation Research & Training Institute (www.rrti.org).

Everyday Heroes

The DDPC provided funding to eight community based organizations and one DDSO to assist OMRDD in expanding their Everyday Heroes leadership initiative statewide. These organizations have committed to infusing "best practice" approaches to creating inclusion throughout their residential and day services. These projects are also mentoring other regional agencies within their respective communities to infuse Everyday Heroes principles. An Everyday Heroes DVD and additional resource materials on the Everyday Heroes approach is available from OMRDD at http://www.omr.state.ny.us/hp_everyday_about.jsp .

Hospice and Palliative Care

The DDPC has sponsored an expanded partnership between OMRDD, NY-SARC, service providers and the Hospice & Palliative Care Association of NYS (HPCANYS). Hospice and NYSARC conducted regional cross-systems training across the state to facilitate access to appropriate hospice services for individuals with developmental disabilities regardless of residential setting. The Hospice training curriculum is available from NY-SARC at www.nysarc.org . In addition, technical assistance is being provided to both the hospice and developmental disabilities service systems staff through <http://www.ddhospicepalliativecare.org/> .

Peer Mentoring & Supports in Employment

This collaboration with VESID supported seven regional projects committed to providing employment-related peer supports to obtain, maintain and sustain employment outcomes. There was a major component on building

connections for peer-based employment groups to maintain job-seeker engagement with the vocational rehabilitation system, including both VESID and the Commission for the Blind & Visually Handicapped (CBVH). In addition, building connections with the One-Stop service system was essential to project outcomes and our partnership with the Department of Labor. In summary, projects used approximately 120 peer mentors who assisted over 300 individuals to participate in vocational rehabilitation, developed over 80 new Individualized Plans for Employment (IPE), and assisted more than 115 people to achieved employment.

Resource Consortium of New York City

In providing matching project funds to OMRDD and the NYC Regional Office, the DDPC assisted in supporting four community-based agencies to explore ways of increasing individualized service opportunities in New York City. These agencies (AHRC-NYC, HeartShare, Sinergia, and UCP-NYS) committed to working with self-advocates, families and housing system representatives to assist people to enhance their choice and community inclusion. Agencies committed to hiring housing advocates through the OMRDD Employment Training Program (ETP) and assisted approximately 50 people to explore greater community inclusion and to date more than 27 people have either transitioned to more integrated and inclusive settings or been able to maintain themselves in their living arrangements with enhanced supports.

Shared Living

The DDPC implemented a project with the NYS Association of Community & Residential Agencies (NYSACRA) to coordinate a strategic planning process around the concept of Individualized Shared Living in New York. NYSACRA conducted a statewide forum and 10 regional discussions in 2009 with the intention of bringing together individuals, family members, OMRDD staff, and residential providers for dialogue on issues, barriers and strategies to increasing individual residential options. Shared Living basically means that people get to increase the choice and autonomy over where, how and with whom they will live. A project summary is available at <http://www.nysacra.org/content/view/637/49/> . The DDPC is currently exploring next steps in facilitating shared living dialogue and opportunities.

Peer Mentoring & Supports in Employment

This collaboration with VESID supported seven regional projects committed to providing employment-related peer supports to obtain, maintain and sustain employment outcomes. There was a major component on building connections for peer-based employment groups to maintain job-seeker engagement with the vocational rehabilitation system, including both VESID and the Commission for the Blind & Visually Handicapped (CBVH). In addition, building connections with the One-Stop service system was essential to project outcomes and our partnership with the Department of Labor. In summary, projects used approximately 120 peer mentors who assisted over 300 individuals to participate in vocational rehabilitation, developed over 80 new Individualized Plans for Employment (IPE), and assisted more than 115 people to achieved employment.

School Transition

The DDPC has funded two transition projects, Project SEARCH with the University of Rochester Medical Center, and Project NOW with AIM Independent Living Center. Both initiatives are intended to demonstrate effective transition approaches involving strong business partners and moving the classroom into the business environment. The DDPC hopes to assist 30 students in the first year of this grant with successful transition into employment.

Telemedicine

The DDPC implemented a telemedicine demonstration with the Center for Disability Services (CDS) in Albany County. The Center will assist approximately 25 individuals with becoming more directed and involved in their health care by monitoring vital health indicators (i.e. blood pressure, glucose levels) within their own homes. The Center is training staff, individuals and family members and is tracking medical indicators electronically. The SUNY School of Public Health will be conducting a research component which will look at cost/benefit impact of such telemedicine approaches, and all information will be shared with OMRDD.

Transportation & Employment

The DDPC funded three grants intended to demonstrate how effective collaboration can address transportation barriers to employment. These projects were collaborations between local transportation providers, the One Stop Employment Centers and community based organizations. Project activities included the creation of new transportation routes, provision of travel training, dispatch coordination, route planning, passenger surveys, driver training, information dissemination, etc. For more information contact:

**[The Developmental Disability Alliance of Western New York
Oswego Counties Opportunities, Inc.
Franklin County Public Transportation](#)**

Youth Leadership

The DDPC funded six organizations to develop self-advocacy and leadership skills for youth with developmental and other disabilities and to then implement community relevant service projects that will facilitate both community inclusion as well as personal/community leadership. These six organizations are taking varied approaches to leadership development. Over 374 youth were engaged in leadership activities and community “pay it forward” projects. All projects have disseminated their leadership curricula and approaches to self-advocacy and community engagement.

New York State Disabilities Advocacy Association & Network (NYS DAAN)

The goal of the New York State Disabilities Advocacy Association (NYS DAAN) is to provide linkages and resources for organizations providing advocacy services to individuals with disabilities and their caregivers and to build a statewide advocacy network. Over the last 3 years, NYS DAAN has increased its visibility statewide, developed advocacy standards and principles of practice and launched advocacy standards training. NYS DAAN is also providing technical assistance, consulting, outreach, and marketing services to enrolled members. In 2009 over 500 people with dis-

abilities, families, and service providers have been trained in some aspect of advocacy and NYS DAAN has impacted over 3,155 people statewide through its training and technical assistance activities.

Parent Partners in Health Education (PPHE)

DDPC is currently providing funding to 7 Primary Care New York State residency programs to replicate a multi-component curriculum which focuses on increasing the sensitivity, awareness, and exposure of medical residents to individuals with developmental disabilities. The core feature of this project includes caregivers and individuals with developmental disabilities serving as one of the primary educators of the participating residents. Each resident is partnered with a family or with an adult living within a residential program who teaches the medical resident about daily life for the family and the individual with a developmental disability. Residents are encouraged to meet with the caregivers and individual with a disability in the family's home or residential program as well as accompany the caregivers to a community meeting such as a Team Meeting or Committee on Special Education meeting.

Residents participate in a series of educational lectures, community medicine case presentations, clinical experiences and small group discussions. The DDPC is working with the Department of Health's Council on Graduate Medical Education to evaluate the curriculum implementation and potential replication in other residency programs. In 2009, a total of 737 individuals with disabilities were served as a result of PPHE and 567 medical personnel were trained.

Health Care Transition

In 2006, DDPC awarded a grant to SUNY Upstate Medical Center in Syracuse to establish an Institute for Training on Health Care Transitioning. The Institute provides statewide expertise, training, and resources on youth with developmental disabilities, ages 14-25, as they transition from pediatric to adult health care. The Institute has developed a curriculum for youth, their caregivers, and physicians, a toolkit, and an inter-active website that includes checklists to determine health transition readiness, goal setting

tools to define roles and set priorities during the transition process, and a search engine for accessing transition-related services and service coordination in New York State. www.HealthyTransitionsNY.org. As of December 2009, over 590 people with disabilities, their caregivers, and medical providers have been trained statewide on the topic of health transition.

Middle School Socialization Project

The DDPC awarded a grant to Best Buddies NY to create socialization opportunities for middle school aged youth with and without disabilities. Under the model, students with disabilities are paired with students without disabilities to promote and foster friendship opportunities. Once students are matched, contact occurs at least once a week via phone calls, emails, and visits. Students also come together at least once a month to engage in a group social/leisure activity such as a dance or a student basket ball game. In 2009, DDPC sought to expand socialization opportunities for middle school youth in designated rural areas located between Albany and Long Island. By June of 2010, over 260 new teachers and students with and without disabilities will receive training on the Best Buddies Model via the Rural grant efforts. Over 40 Best Buddies Middle School Chapters are active statewide.

Adoption and Foster Care

In 2007, DDPC launched grants with New York State Citizen's Coalition for Children (NYSCCC) and New Alternatives for Children, (NAC) to facilitate the development of a variety of support models for foster and adoptive families of children with developmental disabilities. NYSCCC awarded mini-grants to agencies to develop "parent support networks". 12 networks were formed from DDPC funding. As a result of efforts over a 3 year period, 390 families were trained on various topics specific to adoption and foster care. Over 200 families were directly supported by the parent support networks. NAC implemented the "Family Forum" program and provided training for foster and adoptive families caring for children with disabilities, provided training for agency staff working with foster and adoptive families, and established local parent support groups. As a result of activities over a 3 year period, over 320 families and service providers

received training. Over 230 families were directly supported by the Family Forum.

Children Who Are Medically Fragile

Three agencies including: United Cerebral Palsy of New York City, The Children's Hospital at Montefiore, and St. Mary's Healthcare System for Children, launched projects designed to address the needs of children who are medically fragile. The project models are designed to provide training for nurses, develop a care coordination model addressing transitions from a hospital setting to a home or community setting, develop a care coordination model using the concept of medical home, and develop an advocacy training program for parents of children who are medically fragile. Collectively, the projects have trained over 390 families and community based providers on various issues for individuals who are medically fragile.

Prevention of Fetal Alcohol Spectrum Disorders (FASD)

DDPC awarded a grant to the American College of Obstetricians and Gynecologists District II/NY (ACOG) to launch a statewide public awareness and education campaign focused on the prevention of Fetal Alcohol Spectrum Disorders (FASD). As a result of the campaign, over 103,450 people have received information about FASD prevention. Learning Disabilities Association of New York State received a grant from DDPC to develop and launch a training curriculum for professionals working in health, developmental disabilities, education, mental health, and related fields on FASD Prevention. Roll out of the curriculum will take place in the Spring of 2010.

Partners-In-Policymaking

The New York State Partners-in-Policymaking Program is currently being retooled by Cornell University and The Advocacy Center into an innovative distance learning program. The program will continue to be implemented using the Minnesota model but will not require the individual to travel to Albany (or other location) to successfully complete the course. Instead, the training will be conducted at Cornell University and synchronously broadcast to individuals across the State. The new program will allow individuals who previously would not have the time to take the course (i.e., because of work, family responsibilities or travel restrictions) greater opportunity to

become Partners graduates through technology. It will also allow for greater numbers of people (100 individuals annually is the initial estimate) to take the training. The program will also provide for on-going webinars for Partners graduates and will require continuing education of these graduates to maintain their standing.

Self-Determination

The DDPC took a three-pronged approach to the self-determination objectives providing funding to the New York State Office of Mental Retardation and Developmental Disabilities (OMRDD), the Self-Advocacy Association of New York State (SANYS) and the New York State Association of Community and Rehabilitation Agencies (NYSACRA). This approach was designed to move the service delivery system in a more-complementary manner. OMRDD continued working with the University Centers of Excellence on regional resource centers as well as beginning to develop an Individualized Services Information Clearinghouse. The OMRDD grant also continued an effort to develop a training to address local and regional issues and challenges that arose during the planning and implementation of individualized service plans. SANYS' partnership with the DDPC continues with the improvement of the *We Have Choices* and *Beyond Choices* trainings, support of self-advocates travel to promote self-directed choices and the ongoing funding of the Think Tank. NYSACRA's work, with the Learning Institute I and II, focuses on transforming agencies to move away from the traditional service delivery model and become more-individualized service providers. Currently, there are 11 agencies from the Hudson Valley and Taconic DDSOs involved in the Learning Institute II.

Congregational Inclusion

The DDPC, in collaboration with the OMRDD Central New York Developmental Disabilities Services Office (CNYDDSO), initiated a project with the Consortium on Innovative Practices (CIP) to include religious/spiritual consideration in the Individualized Service Plan (ISP) process. The ISP is the cornerstone for laying out the services and supports that a person will need for an inclusive, productive and connected life. Spiritual connection plays a major role for many individuals. The DDPC project will provide

technical assistance as well as document the obstacles, success and other considerations faced by individuals with developmental disabilities, their families, the service delivery system and individual congregation when these individuals express a religious preference or spiritual desire. A training curriculum, the *Spiritual Handbook* and the *Connecting People through Faith* were developed for direct support professionals and are being utilized by service coordinators and residential habilitation plan writers. Evaluation tools and a website have also been developed. Currently, 50 individuals with developmental disabilities are involved in this program.

Oral Health

In collaboration with OMRDD's Taskforce on Special Dentistry, the DDPC developed a series of PowerPoint lectures on CD with an accompanying manual as well as a teacher's handbook to help increase access to care by educating and familiarizing dentists with the special needs of patients with developmental disabilities. The 8-training modules will help enable dentistry residents to better treat individuals with developmental disabilities. The topic areas of the modules include an introduction to developmental disabilities, genetics, legal and ethical issues, treatment planning, neuromuscular disorders, learning disabilities and mental retardation, seizure disorders and autism. This course has been overwhelmingly successful providing training to over 200 dentists in New York State. In addition, the course has been webcast to over 1000 dentists across the country (to states including Alaska, Michigan, Hawaii and Texas).

Recreation

The DDPC continued its work with the State University of New York at Cortland on developing a sustainable statewide University-based Inclusive Recreation Resource Center (NYSIRRC) with Phase 2 of the project. The NYSIRRC developed inclusivity tools used to assess recreational entities

(Interesting Note: The DDPC, CIP and CNYDDSO are involved in talks concerning the addition of a congregational inclusion training into the continuing education catalog for MSCs and other direct care providers)

and programs for inclusion in New York State. “Inclusion U,” the inclusivity assessment training, teaches the foundations of inclusion and accessibility while preparing participants to use the assessment tools to assess sites. In phase 2, SUNY Cortland is working with the New York State Office of Mental Retardation and Developmental Disabilities (OMRDD) to incorporate the Inclusion U training (and other project components) into the continuing education catalog of Medicaid Service Coordinators and other direct care workers. In addition, Phase II will expand the more-intensive work area to include the entire state (*Under Phase I, more-intensive work was requested in the Adirondack, Thousand Island, Long Island and Catskill regions of the State as defined by ILoveNY*).



**New York State
Developmental Disabilities Planning Council
(DDPC)**

Grant Funding Guidelines

The New York State Developmental Disabilities Planning Council (DDPC) is a federally funded state agency working under the direction of Governor David A. Paterson. The DDPC is responsible for developing new ways to improve the delivery of supports and services to New Yorkers with developmental disabilities and their families.

The DDPC affects positive systems change through grant programs. The impetus for the grant programs is the core of the DDPC State Plan. The current State Plan, 2007-2011, is based on DDPC's commitment to ensuring that individuals with developmental disabilities and their families will have the opportunity to make choices in all aspects of their lives - about where and with whom they live, about the kind of school and/or work activities they participate in, about the health care they seek and receive, about the kinds, amounts, and source of supports they require and desire, and about the people who assist them in their lives.

To assist in understanding the *Grant Funding Guidelines* at the DDPC, the following documents provide a roadmap:

- *How a Concept Becomes a Grant* - where concepts for grants come from and how the process is conducted both within and outside of the DDPC.
- *Request for Proposal (RFP) Process* - the typical process that the DDPC uses to provide funding.
- *Unsolicited Proposals* - the nature of unsolicited proposals and how they are handled within the DDPC structure.

The preceding documents along with the DDPC State Plan, are available by contacting the DDPC at:

New York State Developmental Disabilities Planning Council
155 Washington Avenue—Second Floor
Albany, NY 12210
518-486-7505

- or -

Email: ddpc@ddpc.state.ny.us

- or, available online at -

Website: www.ddpc.state.ny.us



**New York State
Developmental Disabilities Planning Council
(DDPC)**

How a Concept Becomes a Grant

- Step 1** **Concept:** Comes from a variety of sources (self-advocates, families, system partners, etc.).
- Step 2** **Standing Committee**
- a) Review and consider idea (s).
 - b) Determine relevance to State Plan, portfolio, and Standing Committee objectives.
 - c) Assign, (or establish) a workgroup for further study and refinement (where applicable).
 - d) Develop set aside recommendation and refer to Executive Committee.
- Step 3** **Executive Committee**
- a) Review recommendation for set aside and relevance to overall State Plan.
 - b) Suggest changes or refinements (optional) to recommendation.
 - c) Identify where coordination is needed across Standing Committees and with other agencies.
 - d) Approve set aside or send back to Standing Committee for further work.
 - e) Refer approved set aside recommendation to DDPC.
- Step 4** **DDPC**
- a) Review set aside recommendation.
 - b) Provide additional comments (optional).
 - c) Approve set aside or send back to Standing Committee for further work.
 - d) Refer to Standing Committee to develop a Request for Proposal (RFP).
- Step 5** **Standing Committee**
- a) Develop and disseminate Request for Proposals (RFP).
 - b) Review and rate resultant proposals (with the assistance of outside reviewers and DDPC members, where appropriate).
 - c) Recommend specific proposals/applications for funding. *
 - d) Refer to Executive Committee.
- Step 6** **Executive Committee**
- a) Review funding recommendation (s).
 - b) Provide input for refinement (optional).
 - c) Approve funding recommendations or send back to Standing Committee.
 - d) Refer approved funding recommendation (s) to DDPC.
- Step 7** **DDPC**
- a) Review funding recommendation (s).
 - b) Provide input for refinement (optional).
 - c) Approve funding or send back to Standing Committee.
- Step 8** **Standing Committees and Grants Management Unit**
- a) Initiate performance agreements and contracting process to establish grant (s).
 - b) Develop and negotiate Performance Indicators.
 - c) Provide technical assistance to grantees.
 - d) Monitor programmatic and fiscal process.

*For continuation funding for established grants, the process begins at Step #5 with review of progress toward meeting grant objectives in the prior funded year (s).



**New York State
Developmental Disabilities Planning Council
(DDPC)**

Unsolicited Proposals

Purpose

DDPC does not encourage unsolicited proposals.
Received proposals will be considered equally in accordance with the policy.

Policy

An unsolicited proposal is a proposal that is not a direct response to a Request for Proposal (RFP) issued by DDPC. Unsolicited requests for funding are not encouraged. However, individuals or groups are free to submit relevant and innovative issues to the DDPC at anytime for consideration developing future RFP's.

Procedure

In the event that DDPC does receive an unsolicited funding request, the following procedure will be applied:

- 1.) All unsolicited proposals should be logged into a master list that includes the date received and the name of sender.
- 2.) All such proposals should then be forwarded to the DDPC Executive Director.
- 3.) The Executive Director will review the request and forward it the appropriate staff member of the Standing Committee, dealing with the addressed issue, or to the Executive Committee for action consistent with procedural note 5.
- 4.) The Executive Director will send a letter to the applicant acknowledging receipt of the proposal.
- 5.) The designated staff member will then bring the proposal to the attention of the Chair of the Standing Committee and one of the following determination will be made:
 - The proposal does not relate to DDPC's current priorities;
 - The proposal relates to DDPC's current priorities, but needs to be resubmitted when and if the Committee issues an RFP for the addressed topic stated in the proposal;
 - The proposal relates to DDPC's current priorities, and has merit, but the addressed issues stated in the proposal need to be further evaluated by the Committee; or,
 - The proposal is recommended to the Executive Committee as a sole source grant, demonstrating exceptional and compelling circumstances and validity of any other organization to successfully engage in such an endeavor.
- 6.) The Executive Director will send a letter to the applicant, after one of the above determinations has been made, informing her/him the outcome of the request.
- 7.) The date of the letter and the determination will be logged into the DDPC system.



**New York State
Developmental Disabilities Planning Council
(DDPC)**

Request for Proposal (RFP) Process

The New York State Developmental Disabilities Planning Council (DDPC) typically provides project funding through the use of a formal Request for Proposals (RFP) process. Workgroups supported or established by the DDPC explore the needs of individuals with developmental disabilities and identify projects that have the potential to spur capacity building and/or systems change. The current DDPC State Plan drives all activities. Once a worthwhile project has been identified and loosely designed, the RFP process begins. The following list outlines the RFP process for choosing the organizations to implement a DDPC funded project.

- The DDPC defines a funding opportunity and sets aside sufficient funds to support a targeted initiative consistent with objectives in the current DDPC State Plan.
- Based on the needs identified by a workgroup, an RFP is authorized by the DDPC and is developed by DDPC Members, staff and key system stakeholders. Stakeholders who might want to apply for such an opportunity are precluded from working with the workgroup and/or on the RFP.
- The RFP is sent out to a targeted mailing list of agencies that meet the eligibility criteria for the specific RFP. The RFP is also posted in the New York State Register and on the DDPC website to ensure access to the RFP. Key partners are encouraged to disseminate the RFP and provide web-links to interested and appropriate parties.
- Letters of intent are typically requested from agencies that are interested in applying for the grant. The number of letters received is an indication of the number of applicants. The number of letters of intent received helps DDPC staff in selecting the appropriate number of reviewers, including council partners and consumer members.
- Proposals are accepted by the DDPC as long as they are received by the deadline and are completed in the format specified within the RFP.
- Proposals are distributed to reviewers. A minimum of three external reviewers with knowledge in the field relevant to the project are selected. Several DDPC staff members will also read and rate each proposal, but the scores of the staff members are usually combined into one composite score for each proposal and are not given undue weight in decision making activities.
- Five sections of the proposal are considered and scored by the reviewer:
 1. Plan of Action
 2. Project Timelines, Milestones and Products
 3. Project Evaluation, Continuation and Sustainability
 4. Applicant Capability, Personnel and Resources
 5. Proposal Budget and Cost

...continued...



**New York State
Developmental Disabilities Planning Council
(DDPC)**

Request for Proposal (RFP) Process...continued

Reviewers are asked to provide comments about the strengths and weaknesses of each proposal. The points are totaled from all four sections resulting in a composite score.

- The scores produced by the reviewers for one particular proposal are then averaged. This averaging is done for all proposals received. The DDPC has noted over time that proposals rated below 80 are unlikely to produce the desired results and are unlikely to be funded.
- The strengths and weakness of the higher scoring projects are considered among all the readers until consensus is reached on which proposals are to be recommended to the DDPC for funding.
- The DDPC typically considers geographic and/or cultural diversity and differences in ways of addressing a common problem and/or long term sustainability in making final funding recommendations and awards.
- RFP recommendations are then reviewed with approval sought from the DDPC Standing Committees, Executive Committee and full Council at their respective quarterly meetings.

Acronym Listing

- **AARP...American Association of Retired People**
- **ACS...Administration for Children's Services**
- **AT...Assistive Technology**
- **ATBI...Acquired Traumatic Brain Injury**
- **BIANYS...Brain Injury Association of New York State**
- **BIP...Behavior Intervention Plans**
- **BOCES...Board of Cooperative Education Services**
- **CBVH...Commission for the Blind and Visually Handicapped**
- **CQCAPD...Commission on the Quality of Care and Advocacy for Persons with Disabilities**
- **CSS...Consolidated Support and Services**
- **DD...Developmental Disabilities**
- **DDPC...Developmental Disabilities Planning Council**
- **DDSO...Developmental Disabilities Service Office**
- **DHCR...NYS Division of Housing and Community Renewal**
- **DME...Durable Medical Equipment**
- **DOCS...Department of Correctional Services**
- **DOH...Department of Health**
- **DOL...Department of Labor**
- **DOP...Division of Parole**
- **ESCAPE...Effective Strategy-Based Curriculum for Abuse Prevention and Empowerment**
- **FBA...Functional Behavioral Assessment**
- **HPCANYS...Hospice and Palliative Care Association of New York State**
- **LEARN...Living Education and Resource Network**
- **MFP...Money Follows Person**
- **MISCC...Most Integrated Setting Coordinating Council**

Acronym Listing

(continued...)

- **OMRDD...Office of Mental Retardation and Developmental Disabilities**
- **NYAIL...New York Association on Independent Living**
- **NYSACRA...New York State Association of Community Residential Agencies**
- **NYSARC...New York State Association of Retarded Children**
- **NYSDAAN...New York State Disabilities Advocacy Association & Network**
- **NYSLTCOP...NYS Long Term Care Ombudsman Program**
- **NYSOFA...New York State Office for the Aging**
- **PASRR...Pre-Admission Screening Resident Reviewers**
- **PCP...Primary Care Providers**
- **PFY...Partnership for Youth**
- **SANYS...Self-Advocate Association of New York State**
- **SED...State Education Department**
- **SD...Self-Determination**
- **SOFA...Office for the Aging**
- **RFP...Request for Proposal**
- **RRDS...Regional Resource Development Specialist**
- **TBI...Traumatic Brain Injury**
- **UWR...United We Ride**
- **VESID...Vocational and Educational Services for Individuals with Disabilities**



New York State Developmental Disabilities Planning Council

LOOKING FOR DEDICATED ADVOCATES

The New York State Developmental Disabilities Planning Council (DDPC) is a governor-appointed body of 31 people in the following categories: people with developmental disabilities; parents, guardians or relatives of people with disabilities; and agency representatives. Funded through the Federal Developmental Disabilities Assistance and Bill of Rights Act (DD Act), the Council seeks to assist New Yorkers with developmental disabilities. Because Council members terms are limited, there are vacancies available for consumer and family members most years.

WHAT ARE THE COUNCIL'S PRIORITIES

To help New Yorkers with developmental disabilities, as defined by the DD Act, receive the services and support programs necessary to achieve personal independence, community integration, and increased productivity. The DDPC is an advocate for the people, with the intention of creating choices for people with developmental disabilities. The areas of priority for the DDPC, include: educational and early intervention services and reform; health care; community based living; employment; access to services; and training in responsibility and inclusion for people with developmental disabilities.

WHAT ARE THE COUNCIL MEMBER'S RESPONSIBILITIES

To attend quarterly DDPC meetings and various standing committee program meetings in the Capital District. This gives members an opportunity to review Council policies, hear presentations by agency personnel and grantees, and offer their views and insight on pertinent issues. The Council has an Executive Committee and three standing committees.

The Council members serve an integral role in the DDPC's grant funding initiatives through their communication and involvement with local community organizations and businesses seeking to develop and implement such worthwhile programs.

DISABILITY

A developmental disability is a severe, chronic disability of a person which: is attributable to a mental or physical impairment or combination of mental and physical impairment; is manifested before the person attains age twenty-two; is likely to continue indefinitely and results in substantial functional limitation in a person's self-care, mobility, learning, capacity for independent living and economic self-efficiency.

The person would need a combination and sequence of special interdisciplinary, or generic care, treatment, or other services which are of lifelong or extended duration and are individually planned and coordinated. Except that such term would apply to infants and young children up to age five, who have substantial development delay or specific congenital or acquired conditions with a high likelihood of resulting in developmental disabilities if services are not provided.

DDPC INITIATIVES

The DDPC fulfills its responsibilities under the DD Act principally through the development, implementation and evaluation of its State plan. The plan describes a variety of strategies to be used to accomplish its goals of systems change, capacity building and advocacy on the part of people with developmental disabilities and their families. The strategies include demonstration of new approaches, outreach and training funded by the DD Act grant allocations and implemented through the efforts of the Council members and staff.

IF YOU ARE INTERESTED

Please answer, in brief, the questions listed on the reverse side of this form and return the completed document to the address listed. Thank you for your time and consideration of this matter. The DDPC looks forward to hearing from you in the near future.

GENERAL QUESTIONNAIRE

NAME: _____

HOME ADDRESS,
PHONE NUMBER & EMAIL: _____

PRINCIPAL OCCUPATION: _____
Please attach resume if appropriate

ACTIVE PROFESSIONAL &
SOCIAL AFFILIATIONS: _____

WHAT YOU BELIEVE YOU CAN OFFER AS A MEMBER OF THE DDPC:

The DD Act states, "Not less than 60% of the membership of each State Council shall consist of individuals who are: Individuals with developmental disabilities; parents or guardians of children with developmental disabilities; or immediate relatives or guardians of adults with mentally impairing developmental disabilities who cannot advocate for themselves; and (are) not employees of a state agency that receives funds or provides services under (the DD Act); and who are not managing employees of any other entity that receives funds or provides services under (the DD Act)."

PLEASE EXPLAIN THE CHARACTERISTICS AND SITUATION WHICH QUALIFIES YOU FOR COUNCIL MEMBERSHIP:

By virtue of this correspondence and my signature below, I indicate my prospective interest in serving as a member of the New York State Developmental Disabilities Planning Council. I understand this is a voluntary interest survey, and I am aware Council members are appointed and serve a term selected by the Governor.

SIGNATURE & DATE: _____

New York State Developmental Disabilities Planning Council
155 Washington Avenue / Second Floor—Albany, NY 12210
1-800-395-3372

George E. Fertal, Sr., *Chairperson* Sheila M. Carey, *Executive Director* Rose Marie Toscano, *Vice-Chair*

**New York State
Developmental Disabilities
Planning Council**

~ Staff ~

Hon. Sheila M. Carey

Executive Director

Nathaniel Douglas

James Huben

Karen Jackuback

Lynn King

Tom Lee

Anna Lobosco

Ellen Meyers

Tom Meyers

Nick Rose

Marybeth Stoddard

Kerry Wiley

Sharon Winchester

Russ Wise

Robin Worobey

Program Associates / Internships

Benjamin Fifield

John McDonald



Great Seal of the State of New York

New York State Developmental Disabilities Planning Council

**155 Washington Avenue
Second Floor
Albany, NY 12210**

Annual Report ***2009***

10-01-08 / 09-30-09